



Membership Application

Membership is open to all persons approved by the committee and is for the period from 1st April to 31st March each year.

Membership Process

1. Fill in all the details on this form.
2. Meet with the Membership team for an interview.
3. Meet with the Health and Safety team.
4. Complete a shed and Health & Safety induction.
5. Pay the Membership Subscription fees invoice.

Membership fees (including GST):

1 Apr 2026 – 31 Mar 2027 \$45.00

1 Apr 2027 - 31 Mar 2028 \$50.00

(includes MenzShed NZ \$5 levy)

You only need to fill in changes to existing details if you are renewing your membership.

Member Information

Name _____

Cell phone Number _____

Address _____

Email _____

Phone _____

Postcode _____

Date of birth _____

Emergency Contact

Emergency contact name _____

Relationship to you _____

Cell phone Number _____

Phone _____

Medical *(Please be open with your response, as this information is not intended to restrict your participation in the Shed, but will be a useful guide in keeping people safe).*

Do you have any health condition(s), or are you on any medication(s) that may affect your capacity to safely interact with machinery?

What ethnicity are you (optional) _____

What are/were your work life skills? _____

What are your hobbies? _____

I consent to being a member of Ashburton Menz Shed Inc. and agree that membership allows the information on this application form and associated documents, to be used in accordance with the provisions of the Privacy Act 1993, or for the purposes of research.

Signature _____ Date _____

Please sign Membership rules (overleaf) and Health and Safety Policy

Office use only:

Committee approved membership on (date) _____

☐ Membership fee paid

☐ Receipt issued (if required)

☐ Name tag made

☐ Membership entered into database

☐ Photos permitted

☐ Subscribed to ewslatters/updates

☐ Induction completed

☐ Handbook given

☐ H & S interview /dots assigned



Membership Application

ASHBURTON MENZ SHED INC. MEMBERSHIP RULES

At the Ashburton Menz Shed Inc., just as you would expect at all good clubs and organisations, we need to establish a few ground rules, these rules are aimed to make this place a friendly and safe place for people to come to, and return as they wish.

To maintain membership of the Ashburton Menz Shed Inc. You agree to abide by the following (which are a summary of the Members Handbook):

- It is expected that members will to the best of their abilities maintain the property, buildings and equipment in good order.
- Members will act appropriately and maintain good standards.
- No non-prescription drugs, or smoking will be permitted in or around the Menz Shed Inc (please refer to designated smoking area).
- Animals are not permitted in the Shed.
- Social gatherings involving alcohol will not be permitted during Shed (workshop) opening hours.
- Shed facilities are not to be used for personal monetary gain.
- No unauthorised, deliberate, or irresponsible actions or misuse of Shed property will be permitted. Nor will actions that bring the Shed or its members into disrepute.
- Permission must be gained from the Shed Co-ordinator prior to displaying posters, notices etc in the Shed.
- Deliberate acts or failure to observe safety or hygiene standards, working in unsafe manner, failing to make proper use of fire protection or safety equipment, will not be tolerated.
- All matters affecting the health, safety and welfare of members and visitors must be reported to the Shed Co-ordinator or a Supervisor.
- Rules may be amended or added to from time to time to reflect changes required by legalisation, or the membership as a whole.

(Tick)

- ☐ I have read and understand the above Ashburton Menz Shed Inc. rules, and I acknowledge I must undergo safety training before attempting to use any workshop machinery or equipment.
- ☐ Should I undertake safety training I will be allocated a safety rating which shall provide a guide to others of my level of competency and necessary supervision.
- ☐ I give my express permission without reward for photos etc taken of me and my involvement in shed projects to be used in any media for the promotion of Ashburton Menz Shed.

Member signature _____

Date _____



Membership Application

Health and Safety Policy

Ashburton Menzshed is committed to providing a healthy and safe working environment for all members, visitors, and contractors.

Anyone who refuses to comply with H & S policies, safe working practise, or fails to follow specific safety risks plans, or instructions, will be asked to leave the site.

Our aim is to:

- ☐ Provide and maintain facilities for the health and safety of all workplace personnel contractors' customers and the general public
- ☐ Ensure all personnel are aware of their responsibilities for the safety of themselves, their fellow Members, and the public.
- ☐ Develop procedures for identifying and controlling hazards.
- ☐ Ensure that personnel are not exposed to uncontrolled hazards and are informed of any hazards, which exist.
- ☐ Provide and enforce the mandatory use of protective safety clothing and equipment.
- ☐ Ensure all personnel are informed of and are aware of emergency and accident procedures.
- ☐ Provide personnel with adequate training and supervision.
- ☐ Ensure there is active member involvement in all Health and Safety matters.
- ☐ Ensure that all current legislation is adhered to including documentation in the shed Health & Safety file and all subcommittee meeting notes.

I have read and understood the Health and Safety Plan of the Ashburton Menzshed.

Name: _____

Signed: _____

Date: _____

Membership Application

Health & Safety Induction Safety Rating

Self Assessment

In accordance with member safety and use of equipment and future training please let us know about your experience with the following:

First Aid

I have current First Aid Certificate Yes / No

Woodwork

Thicknesser	Yes / No	Dresser Planner	Yes / No		
Table sander	Yes / No	Linisher Sander	Yes / No		
Panel Saw	Yes / No	Saw Bench	Yes / No	Bandsaw	Yes / No
Mitre Saw	Yes / No	Radial arm Saw	Yes / No	Scroll saw	Yes / No
Router table	Yes / No	C N C Router	Yes / No	Wood lathe	Yes / No

Engineering

Grinders	Yes / No	Cut off Wheels	Yes / No	Linisher	Yes / No
Bandsaw	Yes / No	Drill Press	Yes / No	Taps and dies	Yes / No
Welder stick	Yes / No	Welder Mig	Yes / No	Welder spot	Yes / No
Plasma cutter	Yes / No				
Lathe	Yes / No	Milling machine	Yes / No		
Panel folder	Yes / No	Hyd Ram bender	Yes / No	Reamers	Yes / No

Paint

Spray Gun and cleaning	Yes / No	Use of Chemicals	Yes / No
Mixing of paint	Yes / No	Timber stains and treatment	Yes / No
Ventilation safety	Yes / No		

Assembly

Woodwork Hand tools	Yes / No	Circular (Skill) saw	Yes / No
Battery drills / drivers	Yes / No	Drill press	Yes / No
Router	Yes / No	Biscuit joiner	Yes / No

Garden

Use of sprays	Yes / No	Compost/Fertilisers	Yes / No
Chain saw	Yes / No	Weedeater	Yes / No

Computer IT

Emails	Yes / No	Web Search	Yes / No	Word Processing	Yes / No
Printing	Yes / No	You Tube	Yes / No	CAD/CAM	Yes / No
CNC Routing	Yes / No	Other Programs List	_____		

I _____ acknowledge I have answered all of the above honestly, confirming my knowledge and ability to safely use the equipment.

I further agree to seek guidance and or training when I am not confident, or skilled to carry out use of all or any of the above items. Further if I am ill or suffering an injury, I agree to seek assistance with use of the above equipment.

I agree to comply with shed rules and health and safety.

Signed (Member) _____

Date _____